

**CEF 125<sup>th</sup> Anniversary  
Outreach Grant  
Terms and Conditions**

**General**

1. This grant program is intended to promote community outreach. Varied ideas will be considered, so long as they include programming directed at people who are not members of the church that is applying for the grant.
2. You must complete an application to be considered for this grant. The grant period runs from June 1, 2026, through June 30, 2027. Specific details are outlined in the Grant Terms section below.
3. Michigan District congregations in good standing are eligible to apply. Congregations working together can combine their grant funds (e.g., two churches can use \$2,500 for a joint event). However, only one congregation should represent the collaboration (i.e., one contact person, one application and one reimbursement form).
4. All decisions regarding eligibility or approval are at the complete discretion of CEF. Applications may be denied in whole or in part if the spirit of the grant, which is described herein, is not achieved. Decisions will be applied fairly and evenly to all applicants.
5. Terms & Conditions may be periodically updated during the grant period. Check CEF's website for any updates.

**Grant Terms**

1. The Outreach Grant will provide up to \$1,250 to offset the cost of an outreach event. Please remember that this grant is intended to promote outreach to the community - not just for congregation members.
2. The 125<sup>th</sup> Anniversary Outreach Grant Application is found on the CEF website at [www.churchextensionfund.com/grants](http://www.churchextensionfund.com/grants). Completed applications must be submitted to CEF no later than June 30, 2027. CEF will make grant decisions beginning in July 2026 and each month thereafter through June 2027. You will receive email notification from CEF about the grant status approximately 30 days after receipt of the application. Events must occur no later than 12/31/27.
3. If approved, grant funds will be paid to the applicant as a reimbursement after the outreach event has occurred.

4. Following completion of the event, a 125<sup>th</sup> Anniversary Grant Expense Voucher (found on the Grants page of the CEF website) must be completed and submitted to CEF. **Please save your receipts or payment documentation for submittal.** CEF will attempt to pay all submissions within 45 days of receipt of the approved Expense Voucher. Grant funds will only be paid to the applicant - not to any vendors or individuals. The Expense Voucher must be submitted within 3 months of the event date to be eligible for reimbursement.
5. The following examples are events that **may qualify** as reimbursable costs of an outreach event: (i) a service project focused on community outreach, (ii) unique community focused worship events, (iii) open-house style gatherings, (iv) community euchre tournaments, Oktoberfest, Easter egg hunts, etc., (v) community outreach events with outside speakers. In addition, CEF strongly encourages applicants to propose a new outreach concept – not something that is already in place.
6. While not an outreach event itself, CEF will permit funds to be used to offset the costs of training congregations and their leaders in reaching their community if using ***Dwelling 1:14***. Please see their website for more information about this training: [www.dwelling114.org](http://www.dwelling114.org).
7. The following are examples of what **would not qualify** as reimbursable costs for an outreach event: (i) annually budgeted or recurring events, (ii) subsidizing salaries or pay for staff workers, (iii) conferences or seminars, (iv) furniture or equipment, (v) sales tax, service charges or late fees, (vi) cash handouts, donations, or gift cards, etc.
8. An entity that is delinquent on an existing CEF loan, or is not current on required CEF loan paperwork, is not eligible for this grant.
9. If you are receiving grant funds from another source for an expense, you are not eligible to also receive grant funds from CEF for the same expense (i.e., double dipping).
10. Please acknowledge CEF as the grant provider for any activity undertaken and in any publication or report to members. You are encouraged to provide CEF with pictures and impact stories from the event.